

**MAY 20 – MEETING 21  
VOLUME 27**

The Ross County Board of Commissioners met on this day, May 20, 2024, in regular session. Commissioner James Lowe called the meeting to order at 9:00 a.m., with Commissioner Jack Everson in attendance and Commissioner Garrett, absent. Commissioner Lowe led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the May 13, 2024, meeting be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Everson moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE	DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE
Auditor	2024 Water Supply	Glacier Mountain Bottled W	85	Juvenile Court	LIGHTHOUSE CJSJ	Lighthouse Youth Services	5416.67
Auditor	reimb paint for weights	Curt Partee	26.76	Juvenile Court	LYS DAYTREATMENT DIG	Lighthouse Youth Services	2916.67
Auditor	Weights/Measures Fuel	Wex Bank	64.84	Juvenile Court	OHMAS OTHER	King, Kristen	351.67
Auditor	GAAP CONVERSION	J.L. Uhrig & Associates	1450	Juvenile Court	ZANE TRACE BE HERE	Zane Trace Local School Dis	1314.38
Auditor	2024 Ohio Public Defender	Office of the Ohio Public Def	1622.41	Juvenile Court	ROSS COUNTY CASA	Ross County Juvenile Court	15000
Auditor	2023-2025 cloud imagery	Woolpert, Inc	63388.62	Juvenile Court	IV-E Misc. Other	Lighthouse Youth Services	2192.5
Auditor	supplies- real estate	Office City Express	134.72	Juvenile Court	Juvenile - Office Supplies	Amazon Capital Services	337.91
Auditor	supplies-upstairs	Office City Express	13.57	Law Library	supplies	Office City Express	2505.61
Auditor	ATTORNEY FEES- PROBATE	Benson, Melinda J	125	Law Library	SUBSCRIPTION - ACCT# 1	West Group	2076
Auditor	ATTORNEY FEES- PROBATE	Rutherford, Chase Colin	125	Law Library	ACCT# 7663430006	Lexis-Nexis	333.11
Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	225	Litter Control	supplies	Amazon Capital Services	23.35
Auditor	Atty Fees- Juvenile Court	Rutherford, Chase Colin	450	Planning Commission	Home Chip 2022 Home Rep	Ross County Recorder	50
Auditor	Atty Fees- Juvenile Court	Bunstine Law Office	533.58	Planning Commission	Home Chip 2022 Home Rep	EnviroHab, LLC	400
Automatic Data Processing	2024 Modern Office	Modern Leasing	30.86	Planning Commission	SUPPLIES	Amazon Capital Services	80.51
Board of Elections	Tabulation March Primary	Election Systems & Software	1975	Planning Commission	Supplies	Glacier Mountain Bottled W	15
Board of Elections	Office Supplies	Office City Express	445.68	Planning Commission	Home Chip 2022 Home Rep	Bee Gone Pest Control	60
Clerk of Courts	supplies	Office City Express	743.85	Probate Court	Indigent Guardian Attorney	Marks, Jeffrey C.	800
Clerk of Courts	water	Sunrush Water	45.25	Probate Court	Probate - Misc. Other	Hallenross & Assoc., LLC	433.64
Clerk of Courts	vehicle reimb	AMIE HAMMAN	95	Probate Court	Probate - Misc. Other	Montgomery County Probate	445.5
Commissioners	Dumpster 6yd	Rumpke Of Ohio, Inc	441.31	Prosecuting Attorney	gfc printer lease, base charg	Gordon Flesch Co, Inc.	106.33
Commissioners	Janitorial Supplies	DTB Distributors, Inc.	70.85	Prosecuting Attorney	gfc printer lease, base charg	Gordon Flesch Co, Inc.	0.08
Commissioners	Sludge Removal UHS	Bud's Septic Tank Cleaning L	250	Ross County Court System	FIBER & INTERNET SERVI	Horizon Chillicothe Telephon	1426.36
Commissioners	TPA Amin Services	Sedgwick Claims Manageme	4625	Ross County Court System	2023 SUPERVISED VISITA	Child Protection Center of F	2347.25
Commissioners	Wastewater Consulting Serv	Grigsby Environmental Cons	1600	Ross County Court System	MULTIFUNCTION PRINTER	CDW Government, Inc.	1354.43
Commissioners	Legal Notices	Gannett Ohio Locali@	613	Ross County Court System	Legal Research- LexisNexis	Lexis-Nexis	408
Commissioners	Misc. Supplies SC	Sherwin Williams Company	181.95	Ross County Court System	2024 Supervised Visitation	Child Protection Center of F	777.51
Commissioners	Misc. supplies	Sherwin Williams Company	96.55	Ross County Court System	Legal Research-LexisNexis	Thomson Reuters - West	317.98
Commissioners	ARPA grant for operating fu	South Central Ohio Job & Fa	614443.63	Ross County Court System	COLOR TONER, MEDIUM	Amazon Capital Services	95.2
Commissioners	Misc. Vehicle Mntc.	Muffler Brothers	273.19	Ross County Court System	FUEL PURCHASES FOR AR	Wex Bank	140.65
Commissioners	Intrusion & Fire Monitoring A	Integrated Protection Servic	328.13	Ross County Court System	Legal Research- LexisNexis	Lexis-Nexis	408
Commissioners	Telephone	Horizon Chillicothe Telephon	113.22	Ross County Court System	translator services - case 24	Rafael Montanez	457.84
Commissioners	Mulch	A-1 Limestone	102	Sheriff	equipment 2022 DL-LEF-58	Coughlin Automotive of Ciro	11485
Commissioners	Bobcat and accessories	Bobcat Enterprises Inc	74472.24	Sheriff	travel - Fair Share	VISA	155.87
Commissioners	Replace Amber Clear Light A	Howard, Jess	470	Sheriff	other expenses	Zero9 Solutions Ltd	516.45
Common Pleas Court #2	Supplies	Printex Printing	250	Sheriff	other expenses	Central Center Hardware	50.98
Common Pleas Court #2	Supplies	Office Depot Inc.	220.66	Sheriff	other expenses	Hometown Auto, LLC	319.05
Coroner	Various Needs	Amazon Capital Services	54.4	Sheriff	Contract Services	Welch, David Michael	320
Coroner	contract services	Lexis-Nexis Risk Data Manag	105	Sheriff	Utilities	Rumpke Of Ohio, Inc	1205.13
Coroner	EQUIPMENT	Moccasin Creek Tactical	80	Sheriff	Contract Service	Jonina Johnson	420
Coroner	Forensic Toxicology Service	NMS Labs	420	Sheriff	other expenses	Scioto Shoe Mart	445.42
Dog Warden	supplies	Covetrus North America	240.72	Sheriff	Contract Services	Cottrill-Baskerville, Treiva	1844.8
Engineer	Eq. Parts & repairs	Ace Truck Body, Inc.	117.7	Sheriff	Contract Services	Escamilla, Vanessa	250
Engineer	Drug Testing	Adena Health System	478	Sheriff	other expenses	Cooper Glass Service	620
Engineer	Eq. Parts & repairs	Advanced Hydraulics and Ho	773.62	Sheriff	jail food contract	Trinity Services Group	5398.23
Engineer	Eq. Parts & repairs	Agro Chem Inc.	68.39	Sheriff	TRAVEL EXPENSES	Ariana Williamson	326.35
Engineer	Eq. Parts & repairs	Airgas Great Lakes	361.29	Sheriff	other expenses	Penwell, Julia	1053.26
Engineer	Hopeton Culvert Replace-Ar	ASC GROUP INC	462.83	Sheriff	Other Expenses	PAUL ARLEDGE	157.97
Engineer	Tires	Auto Truck Tire Center, Inc	320	Sheriff	Contract Services	Modern Office Methods, Inc	150.72
Engineer	Uniforms	Cintas Corporation # 530	418.6	Sheriff	Other Expenses	Penwell, Julia	58.45
Engineer	Road Materials, diesel, gas &	Kleem, Inc.	215.18	Sheriff	Other Expenses	AutoZone	8.07
Engineer	Road Materials, diesel, gas &	Lightle Enterprises of Ohio L	153.39	Sheriff	Other Expenses	Tim's Tires & Accessories	1783.93
Engineer	Eq. Parts & repairs	Lucas Tool Sales, LLC	107	Sheriff	medical services	Adam H Buckler DDS, LLC	131.67
Engineer	Road Materials	Melvin Stone Co.	1133.21	Sheriff	medical services	OhioHealth Physician Group	42.22
Engineer	Road Materials	Melvin Stone Co.	5072.87	Sheriff	medical services	Grant Medical Center	21.3
Engineer	Copier	Modern Office Methods, Inc	447.65	Sheriff	medical services	Premier Health Care Services	43709.08
Engineer	Eq. Parts & repairs	Office City Express	87.22	Sheriff	contract services	Allen's Pharmacy	1588.16
Engineer	Road Materials, diesel, gas &	Sign Warehouse	250.35	Sheriff	Training Cost	Fayette County Commission	3186.8
Engineer	Eq. Parts, repairs, etc.	Smith Springs, Inc.	343.63	Sheriff	other expenses	APCO, AFC, Inc.	95
Engineer	Eq. Parts & repairs	Smith Springs, Inc.	1761.26	Sheriff	utilities	Amazon Capital Services	36.98
Engineer	Eq. Parts & repairs	US Safety Gear, Inc.	121.1	Sheriff	Contract Services	Glo Fiber	3031.68
Engineer	Eq. Parts & repairs	Value Added Business Serv	161.8	Sheriff	Contract Services	Modern Office Methods, Inc	268.75
Engineer	Eq. Parts & repairs	Watkins Truck Parts, Inc.	125	Sheriff	Contract Services	Modern Office Methods, Inc	107.5
Engineer	Eq. Parts, repairs, etc.	Eaton Compressor & Fabrica	476.28	Sheriff	Contract Services	Modern Office Methods, Inc	215
Engineer	Sheet Piling	The Ohio Bridge Corp	12380	Sheriff	Other Expenses	Modern Office Methods, Inc	53.75
Engineer	Eq. Parts & repairs	Principal Truck Supply	105.36	Sheriff	Other Expenses	Scioto Shoe Mart	381.96
Engineer	Hydrovac Services	Detillion Fence Co., Inc.	2465	Veterans Service Commissio	Funeral asst.	Haller Funeral Home, LLC	1000
Engineer	Refuse pickup	Rumpke Of Ohio, Inc	193.52	Veterans Service Commissio	Funeral asst.	Haller Funeral Home, LLC	563
Juvenile Court	OHMAS OTHER	King, Kristen	1000	Veterans Service Commissio	mortgage assistance for vet	Select Portfolio Servicing In	500
Juvenile Court	GRANT ADMIN	Amazon Capital Services	85.07	VOCA	telephone	First Communications, LLC	4.11
							<b>\$938,858.14</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated May 6 through May 20, 2024, in the amount of \$17,117.87 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**TRANSFER OF FUNDS**

Mr. Everson moved, Mr. Lowe seconded, \$57,825.66 be transferred from account code 088-31-01-7301 SCOJFS into account code 231-51-00-0010 Children Services, per a request of May 20, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, \$119,304.84 be transferred from account codes 100-00-00-0010 General into account code 343-00-99-5943 Bond Retirement (\$119,304.84) and from account code 210-58-00-0010 MVGT into account code 343-00-99-5910 (\$234.47), per a request of May 20, 2024 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$3,000.00 from General fund into account code 100-01-15-7450 United Way, per a request of May 20, 2024 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

Mr. Everson moved, Mr. Lowe seconded, to appropriate \$5,227.66 from General fund into account code 100-21-00-7551 Toxicology, per a request of May 20, 2024 from the Ross County Coroner.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

Mr. Lowe moved, Mr. Everson seconded, to appropriate \$880,000.00 from SR 104 Sewer Project into account code 650-01-00-7103 Contract Services, per a request of May 20, 2024 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

**TIME SHEET APPROVED - COUNTY ADMINISTRATOR**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending May 18, 2024.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**CONTRACT SIGNING CDBG FUNDS COPPEL ATHLETIC COMPLEX PLAYGROUND**

Mr. Lowe moved, Mr. Everson seconded, to enter into a contract by and between the Ross County Board of Commissioners and Playground Equipment Services, LLC for playground improvements at the Coppel Athletic Complex, in the amount of \$177,597.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

**EQUITABLE SHARING AGREEMENT AND CERTIFICATION**

Mr. Lowe moved, Mr. Everson seconded, that to the best of our knowledge and belief, the Prosecutors current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

**PY 2024 CHIP PARTNERSHIP AGREEMENT ADDENDUM 1**

Mr. Everson moved, Mr. Lowe seconded, to sign the PY2024 CHIP Partnership Agreement Addendum 1, to show the structure narrative and budget.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**NOTICE OF REQUEST FOR QUALIFICATIONS FOR DESIGN PROFESSIONAL SERVICES**

Mr. Lowe moved, Mr. Everson seconded, to approve the ad for the Notice of Request for Qualifications for Design Professional Services for the Appalachian History, Heritage and Cultural Project The Project is anticipated to include various localities throughout Ross, Hocking, Adams, Brown, Highland, Jackson, Gallia, Vinton, Athens, Belmont, Monroe, and Morgan Counties.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

**CONTRACT SIGNING OHIO PUBLIC DEFENDERS OFFICE FOR PUBLIC DEFENSE SERVICES**

Mr. Everson moved, Mr. Lowe seconded, to approve signing the contract for Public Defense Services. The Contracting Authority agrees to pay the Agency the sum of \$450,264.00. This amount shall be paid in four equal installments of \$112,566.00 due July 1, 2024, October 1, 2024, January 5, 2025, and April 1, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**NOTICE OF GRANT AWARD HEALTHY AGING GRANT**

Mr. Lowe moved, Mr. Everson seconded, to accept the additional funds from the Healthy Aging Grant, in the amount of \$4,505.00. These funds will be split between Adelphi and Bainbridge Senior Centers. Funds must be obligated by June 30, 2024.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

The following Resolution was passed at the regular meeting of the Ross County Board of Commissioners on May 20, 2024, with James E. Lowe, and Jack A. Everson in attendance and Dwight A. Garrett absent

**RESOLUTION 022-24  
DRY RUN ROAD BRIDGE PROJECT  
ODOT PID 117613 ROS-CRZZ3-0213**

**WHEREAS**, a Dry Run Road bridge in Ross County, Ohio, located as CR223, M/M0213 is in need of a new superstore; and

**WHEREAS**, Ross County has properly solicited and/or advertised for bids; and

**WHEREAS**, The Ohio Bridge Company dba U.S. Bridge has submitted a bid for \$289,999.99 which is within 20% of the Engineer's estimate; therefore

**BE IS RESOLVED**, the Ross County Board of Commissioners awards the project, also known as ODOT PID 117613 ROS-CRZZ-0213, to the Ohio Bridge Corporation dba U.S. Bridge for \$289,999.90

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**SECOND PUBLIC HEARING CHIP 2024**

Mr. Dale Hartle President and CEO of the Ohio Regional Development Corporation held the second Public Hearing for the PY 2024 Community Housing Improvement Program available for Ross County partnering with the City of Chillicothe, to apply for funding from the Ohio Department of Development, Office of Community Enhancements (OCE) in 2024.

**TERMS OF ENGAGEMENT BRICKER GRAYDON**

Mr. Everson moved, Mr. Lowe seconded, to approve a Terms of Engagement contract for Bricker Graydon to serve as counsel to the Ross County Board of Commissioners to provide construction counsel services for the Board's Appalachian Community Grant Program projects.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**REGULAR MEETING OF MAY 27 RESCHEDULED**

Mr. Lowe moved, Mr. Everson seconded, the regular meeting of the Ross County Board of Commissioners, of May 27, 2024, be rescheduled to May 28, 2024.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, absent. Motion carried.

**CONTRACT AGREEMENT GORDON FLESCH COMPANY LEASING**

Mr. Everson moved, Mr. Lowe seconded, to approve a lease agreement with GFC Leasing for 3 copiers. One for the Auditor, Treasurer and Planning Department at a monthly rate of \$404.14.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, absent. Motion carried.

**OTHER BUSINESS**

**Land Bank meeting was held.**

**Ms. Nicole Wells, Metropolitan Housing and Mr. David Tillis, Lucy House** discussed the sale and purchase of a parcel of land directly behind the Lucy House, and owned by Metro Housing. Metro Housing would like to sell the piece to the County or the Lucy House. The Commissioners feel it is a good decision to obtain the property so the Lucy House can host more events. Ms. Wells will ask her board to reduce the selling price from the appraised value and report back to the Commissioners.

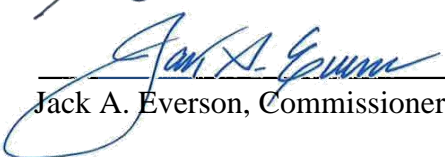
**Mr. Bruce Preston, Sedgwick** discussed the county becoming part of the Group Retrospective Rating Program through CCAO to help reduce the cost of Workers Comp Insurance. They will discuss this with Commissioner Garrett and move forward.

**ADJOURN**

Mr. James E. Lowe, Vice President, adjourned the regular meeting of May 20, 2024, at 11:30 a.m. Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

  
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Jack A. Everson, Commissioner